



# Community Development Block Grant Program

## Verification of Employment

Date:

To:

RE: Loan Applicant:

Address:

The applicant identified above has applied for a housing rehabilitation loan through the Grantee Community Development Block Grant Program. To be eligible for a loan under this program, an applicant's income may not exceed certain levels. Please provide the following information to verify the applicant's financial eligibility.

The information requested is for the confidential use of this agency and the Division of Energy, Housing and Community Resources. Below is the signature of the applicant authorizing us to obtain this information. Thank you for your cooperation.

Sincerely,

\_\_\_\_\_  
Program Administrator

Position: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Current Hourly Rate: \_\_\_\_\_

Estimated Commission/Bonus: \_\_\_\_\_ Overtime: \_\_\_\_\_

You have my permission to release the above information.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

The above information is furnished in strict confidence, in response to your request.

\_\_\_\_\_  
Signature of Employer

\_\_\_\_\_  
Date